

Agenda

Reigate & Banstead
Local Committee

Welcome to Reigate and Banstead Local Committee

Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Petitions: Road Safety in Carshalton Road, Woodmansterne and Somers Road, Reigate

Reigate and Banstead Parking Review – Response to Statutory Consultation

Surrey Fire and Rescue Service – Annual Report

Venue

Location: *Reigate Town Hall,
Castlefield Road,
Reigate, Surrey
RH2 0SH*

Date: *Monday 16 September
2013*

Time: *2.00 pm*

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: sarah.quinn@surreycc.gov.uk

Tel: 01737 737695



SURREY
COUNTY COUNCIL

Surrey County Council Appointed Members












Mrs Dorothy Ross-Tomlin, Horley East (Chairman)
Mrs Kay Hammond, Horley West, Salfords and Sidlow (Vice-Chairman)
Mrs Natalie Bramhall, Redhill West and Meadvale
Mr Jonathan Essex, Redhill East
Mr Bob Gardner, Merstham and Banstead South
Mr Michael Gosling, Tadworth, Walton and Kingswood
Dr Zully Grant-Duff, Reigate
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead
Mr Nick Harrison, Nork and Tattenhams
Ms Barbara Thomson, Earlswood and Reigate South

Borough Council Appointed Members

Cllr Victor Broad, Tadworth and Walton
Cllr Adam De Save, Reigate Central
Cllr Julian Ellacott, Redhill West
Cllr Ms Sarah Finch, Redhill East
Cllr Norman Harris, Nork
Cllr Roger Newstead, Reigate Hill
Cllr Graham Norman, Meadvale and St Johns
Cllr David Powell, Horley West
Cllr John Stephenson, Chipstead, Hooley and Woodmansterne
Cllr Mrs Rachel Turner, Tadworth and Walton

			
Mrs Dorothy Ross-Tomlin (Chairman) Horley East	Mrs Kay Hammond (Vice-Chairman) Horley West, Salfords & Sidlow	Mrs Natalie Bramhall Redhill West & Meadvale	Mr Jonathan Essex Redhill East
			
Mr Bob Gardner Merstham & Banstead South	Mr Michael Gosling Tadworth, Walton & Kingswood	Dr Zully Grant-Duff Reigate	Mr Ken Gulati Banstead, Woodmansterne & Chipstead
		 SURREY COUNTY COUNCIL Local Committee (Reigate & Banstead) County Councillors 2013-17	
Mr Nick Harrison Nork & Tattenhams	Ms Barbara Thomson Earlswood & Reigate South		

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

			
Cllr Victor Broad Tadworth & Walton	Cllr Adam De Save Reigate Central	Cllr Julian Ellacott Redhill West	Cllr Ms Sarah Finch Redhill East
			
Cllr Norman Harris Nork	Cllr Roger Newstead Reigate Hill	Cllr Graham Norman Meadvale & St Johns	Cllr David Powell Horley West
		 <p>Local Committee (Reigate & Banstead)</p> <p>Borough Council Co-optees 2013-14</p>	
Cllr John Stephenson Chipstead, Hooley & Woodmansterne	Cllr Mrs Rachel Turner Tadworth & Walton		

For councillor contact details, please contact Sarah Quinn, Community Partnership and Committee Officer (sarah.quinn@surreycc.gov.uk / 01737 737695)

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Sarah Quinn, Community Partnership and Committee Officer on 01737 737695 or write to the Community Partnerships Team at Reigate Town Hall, Castlefield Road, Reigate, Surrey, RH2 0SH or sarah.quinn@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS

Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite **questions relating to items on the agenda from members of the public** attending the meeting. Where possible, questions will receive an answer at the meeting, otherwise a written response will be provided subsequently.

PART ONE - IN PUBLIC

1 APOLOGIES FOR ABSENCE (AGENDA ITEM ONLY)

To receive any apologies for absence.

2 MINUTES OF PREVIOUS MEETING (AGENDA ITEM ONLY)

(Pages 1 - 24)

To approve the minutes of the previous meeting as a correct record. The minutes will be available in the committee room half an hour before the start of the meeting, and are also available online at www.surreycc.gov.uk/reigateandbanstead or by contacting the Community Partnership and Committee Officer.

3 DECLARATIONS OF INTEREST (AGENDA ITEM ONLY)

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- Each Member must declare any interest that is disclosable under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, unless it is already listed for that Member in the Council's Register of Disclosable Pecuniary Interests.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- If the interest has not yet been disclosed in that Register, the Member must, as well as disclosing it at the meeting, notify the Monitoring Officer of it within 28 days.
- If a Member has a disclosable interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

4 PETITIONS (AGENDA ITEM ONLY)

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Two petitions received

4a Petition - Carshalton Road, Woodmansterne (Pages 25 - 26)

Response attached

4b Petition - Somers Road, Reigate (Pages 27 - 30)

Response attached

5 FORMAL PUBLIC QUESTIONS (AGENDA ITEM ONLY)

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

6 FORMAL MEMBER QUESTIONS (AGENDA ITEM ONLY)

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

7 LOCAL COMMITTEE TASK GROUP REPRESENTATION 2013-14 - VACANCIES [NON-EXECUTIVE FUNCTION] (Pages 31 - 34)

The Local Committee is asked to appoint Borough Councillors to the vacancies on the Local Sustainable Transport Fund Task Group and the Youth Task Group.

(Report attached)

8 LOCAL COMMITTEE AND MEMBERS' ALLOCATION FUNDING - UPDATE [FOR INFORMATION ONLY] (Pages 35 - 44)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation. For the financial year 2013/14 the County Council has allocated £12,876 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since May 2013 to date.

(Report and Annexes 1 and 2 attached)

9 REIGATE AND BANSTEAD PARKING REVIEW - RESPONSE TO STATUTORY CONSULTATION [EXECUTIVE FUNCTION] (Pages 45 - 138)

Each year Surrey Highways receives requests to change existing or introduce new parking restrictions. These requests are compiled into a district wide review every 12-18 months in Reigate and Banstead.

This report sets out the response to statutory consultation for the locations included in the 2013/14 review. The committee is asked to consider the comments received in response to the statutory consultation and agree how to proceed in each location.

(Report and Annexes 1 and 2 attached)

- 10 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT 2012-13 [FOR INFORMATION ONLY]** (Pages 139 - 150)

This report (appended as Annex 1) outlines the major strands of activity being undertaken within the Reigate and Banstead area by the Surrey Fire and Rescue Service (SFRS) teams based at Reigate and Horley Fire Stations.

(Report and Annex 1 attached)

- 11 DEMENTIA FRIENDLY SURREY CHAMPIONS - REIGATE AND BANSTEAD [NON-EXECUTIVE FUNCTION]** (Pages 151 - 162)

The Prime Minister's Dementia Challenge aims to bring about radical improvements to the lives of people with dementia and their carers. In response to this challenge, Dementia Friendly Surrey was launched to help communities become more inclusive and supportive places for those affected by dementia. By signing up as a Dementia Friendly Surrey Champion, the Local Committee can play a key role in inspiring individuals, groups and organisations to take action in Reigate and Banstead.

(Report and Annex 1 attached)

- 12 HIGHWAYS SCHEMES UPDATE REPORT [EXECUTIVE FUNCTION]** (Pages 163 - 172)

At the 4 March 2013 Local Committee, Members agreed a programme of revenue and capital highway works in Reigate and Banstead. Delegated Authority was given to enable the forward programme to be progressed without the need to bring further reports to the Local Committee for decision. This report sets out recent progress.

The estimated cost of implementing the ITS scheme for a pedestrian refuge in Croydon Lane, Banstead is over double the funding allocated by Local Committee for implementation due to the need to divert utility company equipment. This report seeks approval not to progress this at the current time

(Report attached)

- 13 PROPOSED 20MPH ZONE FOR CHIPSTEAD [EXECUTIVE FUNCTION]** (Pages 173 - 184)

High traffic volumes and speeds on the narrow, winding and unlit roads and lanes of Chipstead – almost all with no pavements – are impeding their use by pedestrians, cyclists and horse riders throughout this semi-rural community. A panel of residents has consulted widely to understand views fully, researched various potential solutions and analysed feedback via village meetings and a questionnaire on their key recommendation. This established overwhelming support for a 20mph zone. Approval in principle is sought from the Local Committee (Reigate and Banstead) for such a zone.

(Report and Annexes 1 and 2 attached)

14 PROPOSED HIGHWAYS IMPROVEMENTS - LANGSHOTT, HORLEY [EXECUTIVE FUNCTION] (Pages 185 - 250)

To deliver the bus route, as set out in the Horley Masterplan. Surrey County Council have commissioned independent transport consultants to undertake a study considering access options for the Horley North East Sector development, known as and referred to in this report as 'the Acres'. The study considers options for both on-site and off-site bus infrastructure and assesses these against a range of criteria including, accessibility, bus operations, highway safety and feasibility.

The purpose of this officer report is to advise the Local Committee of the outcomes of the study and agree the necessary highway works, including associated traffic regulation orders.

(Report and Annexes 1 to 4 attached)

15 REDHILL BALANCED NETWORK - UPDATE [EXECUTIVE FUNCTION] (Pages 251 - 288)

This paper is to update members on the current status of the Redhill Balanced Network project and ask for approval of proposed flat top road tables at specific crossing points within the town centre highway network.

The dovetailing of the Redhill Balanced Network and Local Sustainable Transport Fund projects has highlighted the need for an additional segregated cycle route on Queensway.

The review of bus stop facilities and requirements for new bus stops has indicated the need for Bus Stop Clearways at bus stops within the town centre.

Some minor changes to the road layout has meant that there will be the need to make some minor amendments to the existing waiting restrictions.

The proposals for Station Road East have been developed further following consultation during the winter of 2012/13. These will now be subject to further consultation during the autumn period 2013.

(Report and Annexes A to C attached)

16 LOCAL SUSTAINABLE TRANSPORT FUND - TRAVEL SMART PROGRAMME [FOR INFORMATION ONLY] (Pages 289 - 332)

In June 2012, Surrey County Council was successful in securing an award of £14.3million in grant funding from the Department of Transport's (DfT) Local Sustainable Transport Fund (LSTF). This is in addition to the award of £3.9million LSTF Key Component funding secured in July 2011.

Both grants are for the period up to 31 March 2015, and jointly form the Surrey Travel SMART programme. As part of the Surrey Travel SMART programme, a total of £4.8million has been allocated for sustainable travel improvements in Redhill/Reigate.

This report asks Members to note the LSTF Annual Report submitted to the DfT in July 2013 and progress made on the programme to date.

There are no decisions to be made as part of this report.

(Report and Annex 1 attached)

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| 17 | CABINET FORWARD PLAN [AGENDA ITEM ONLY] | (Pages 333 -
336) |
| | <i>Report attached</i> | |
| 18 | LOCAL COMMITTEE FORWARD PLAN [AGENDA ITEM ONLY] | (Pages 337 -
338) |
| | <i>Report attached</i> | |

David McNulty

Chief Executive